

# **Wiggins Bay Foundation, Inc.**

## **Budget Meeting Minutes**

**December 20, 2024**

### **Call to Order**

The Board meeting of the Wiggins Bay Foundation, Inc. was called to order at 10:32 am on December 20, 2024 via Zoom Meeting and teleconference by Maureen Shallcross.

### **Proof of Notice**

The meeting notice was emailed to all owners as well as posted in a conspicuous location on the property more than 48 hours in advance of the meeting date in accordance with Section 720 of the Florida Statutes.

### **Establish a Quorum**

#### **Present:**

Maureen Shallcross, President

Sue McGill, Vice President

Bill Knab, Director

Gina Chilcoat, Treasurer

Mike Snyder, Secretary

Mike Dean, Manager

### **Approval of Minutes**

Minutes for the November 22<sup>nd</sup> Board meeting were presented. Maureen Shallcross motioned to approve, Gina Chilcoat seconded, and the motion passed unanimously.

### **Treasurer's Report**

Gina Chilcoat gave the report. Operation currently has \$294,692.20, reserves have \$329,921.89. Ian Assessment is almost closed out. Maureen Shallcross motioned to accept the Treasurers report, Bill Knab seconded the motion passed unanimously.

### **Manager's Report**

Gatehouse – The gatehouse renovations are in progress. The project scope has expanded to include replacement of drywall in sections. The countertops should be installed shortly.

West Wall painting – The west wall painting is in progress. A price to paint the east wall will be requested.

## **Committee Updates –**

Summit Conversion – Bill Knab gave the update on the status of the summit upgrade. They are beginning to get up and running on the friendly installs. When setting your appointment, the chat line seems to be easier and quicker. The Summit app is not compatible with Samsung TV's or Roku TV's and a Amazon Fire Stick will be needed for those TV's.

Landscape – There will be another trim of the Sylvestri palms in January. They are watching the Oaks Trees to monitor their condition.

## **Old Business**

Gate Task Force – Maureen Shallcross gave the report. They will be reconvening after the first of the year. At this point is not a consensus on which direction to go.

HOA Statute Compliance – The website has been updated with copies of contracts and documents as required by law. The area where the docs are located will be password protected. Residents will be sent an email with the username and password shortly.

Maureen Shallcross moved to adjourn the meeting at 11:24 AM. Bill Knab second the motion and it carried unanimously.

Minutes submitted by: Mike Dean, Community Association Manager