

The Wiggins Bay Foundation, Inc.

Meeting Minutes

04/22/2021

I. Call to Order

Mr. Magnani called the Board of Directors Meeting to order for the Wiggins Bay Foundation, Inc. at 9:39 am on Thursday, April 22, 2021 via ZOOM due to COVID-19.

II. Proof of Meeting Notice

Proof of notice posted and emailed in accordance with notice requirements.

III. Roll Call

The following persons were present:

Ed Magnani, President

Sue McGill, Director

Debbie Russo, Treasurer

Charlie Hensel, Secretary

Others in attendance:

Maria Ulloa & Guillermo Ruiz – Managers from Paramount Property

(11) Homeowners via teleconference

IV. Approval of prior meeting minutes

Mr. Magnani made a motion to approve the minutes from the *February 09, 2021* meeting. Mrs. McGill seconded the motion, and it carried unanimously.

V. Treasurer Report

- a) Mrs. Russo gave update on funds in each account and discussed the delinquency – 3 delinquent homeowners for annual assessment. Board directed manger to send to attorney for collections. \$550.00 outstanding in late fees from owners.

VI. Old Business

- a) Preserve Fire Mitigation – Mrs. McGill provided an update, Collier County Fire Dept. was out to for a field check. Environmental engineer will continue to follow up.
- b) Gatehouse Sinkhole Update – Bonness Paving completed repairs and sealed sinkhole. No further action required.
- c) Spring/Summer Flower Update – Mr. Hensel provided and update. New flowers will be in by May 1. All on schedule and maintained.
- d) Audit Update – The Spires Group to complete audit within two weeks.

VII. New Business

- a) Summit Contract Revision – Discussion was had regarding new invoice from Summit. Internet is not taxable, \$1819 in savings. Mrs. Russo will continue to review.
- b) Fertilization of Palms – Mr. Hensel provided an update on palms treated in the past. Small palms need fertilization. Motion made by Mr. Hensel to approve proposal from Vision Turf to fertilize all palms. Motion seconded by Mr. D' Entremont. With all directors in favor – *Motion Passed.*
- c) Memorial Day Program – No program done in the past. \$200 charge for band. Mrs. Russo will arrange band and pay charges then submit for reimbursement.
- d) WBF Logo – Mr. Hensel will meeting with Sherwin Williams representative to collect paint numbers for logo to have on record.
- e) PPPOA Lake Request – WB Villas owns the lake, no formal request received from PPPOA. Workshop will be held to invite all associations with tentative date of June 4. Mrs. McGill will gather questions to send to PPPOA BOD President – Joe Frey and manager.

VIII. Adjournment

Mr. Magnani made a motion to adjourn the Board of Directors meeting at 10:30am, seconded by Mr. Hensel. With all directors in favor – *Motion Passed.*

Minutes submitted by: Maria Ulloa, Community Association Manager