



Wiggins Bay

Board of Directors Meeting Minutes, 3/3/2020 - Unapproved Minutes -

Board Members Present:

- President – Ed Magnani
- Vice President – Herbert Bias
- Treasurer – Debra Russo
- Secretary – Joann Bibiarz
- Director – Susan McGill

Others in attendance:

- Jorie Holtman – Wiggins Bay Foundation Property Manager

Call to Order:

President Ed Magnani called the Board of Directors meeting to order at 9:00 am.

Certification of a Quorum:

A quorum was established.

Proof of Meeting Notice:

Proof of notice posted and emailed in accordance with notice requirements.

Approval of prior meeting minutes:

Herbert Bias made a motion to approve the 1/24/20 minutes, seconded by Debbie Russo. With all the directors in favor – Motion Passed.

1. Treasurer Report
 - a. Delinquent Accounts – Intent to Lien
 - i. Working with Property Manager to finalize a list
 - b. FirstService Financial
 - c. Late Fees and Interest
 - i. Late fees and interest will not be waived unless owner can provide proof that Annual fees were paid on time.

Old Business:

1. Walkway Update – Last Phase
 - a. Last phase of walkway to begin in July 2020
2. Light Post and New Signs
 - a. Poles have been painted (reserve item)
3. Summits HD Box Distribution
 - a. Boxes are still available to pick up at the store
4. Website Clean-Up
 - a. Pending

5. Paver Walkway Repair
 - a. There were 36 pavers repaired within WBF on February 22nd
 - b. A line item will need to be added for this
6. Electronic Consent Forms
 - a. In process

New Business

1. Bay Electric Proposal – Power to Palms
 - a. \$350 each, Proposal \$5,600
2. Lake Maintenance Renewal Contract
 - a. \$4,800 budgeted – reserve item

Ed Magnani made a motion to extend the Lake Maintenance contract at a cost of \$4716 annually, seconded by Joanne Babiarz. With all the Directors in favor – motion passed

3. Reserve Categories
 - a. Reserve categories to be redefined
4. Review of Special Projects 2021
5. Risk Assessment – Inspection of Trees
 - a. In conjunction with PPPOA Board Doug Caldwell, PhD, University of Florida will visit community to examine trees.
6. Pavement Issue on Wiggins Drive – Villas
 - a. Per Denise Boness Inc, will provide proposal to repair
7. Request to Increase Height of Hedge Line – Villas

Ed Magnani made a motion to approve the request to increase the height of the hedge line, seconded by Joanne Babiarz. With all the Directors in favor – motion passed

General Discussion of any matter

- Debbie Russo discussed the proposal submitted by Brimmer's to do the Holiday lights this year. The proposal is for \$5,900.

Debbie Russo made a motion to accept the proposal from Brimmer's for \$5,900, seconded by Joanne Babiarz. With all the Directors in favor – motion passed

- Annual meeting date confirmed 9:00am, March 27th, 2020 at Tarpon Cove Club

Adjournment:

Ed Magnani made a motion to adjourn the Board of Directors meeting at 9:44 am, seconded by Debra Russo. With all the Directors in favor – motion passed.

Respectfully submitted,
Jorie Holtman, LCAM

Wiggins Bay Foundation Property Manager