



Wiggins Bay Foundation, Inc.

c/o Towne Properties AMC, Ltd.

1016 Collier Center Way, Suite 102, Naples, FL 34110

MINUTES OF BOARD OF DIRECTORS MEETING 4-25-18

Call to Order:

A meeting of the Board of Directors of Wiggins Bay Foundation, Inc. was held on Wednesday February 16, 2018 at the Club at **Tarpon Cove Yacht & Racquet Club, 471 Bay Club Drive, Naples, FL 34110.**

President Herb Bias called the meeting to order at 9:00 am.

Roll Call - Quorum:

The President called the Roll. Directors Present: Present in person were:

Ed Magnani	President
Debbie Russo	Treasurer
Herb Bias	Vice President
JoAnn Babiarz	Secretary

Proof of Notice:

President Bias verified that a quorum was present. Michael Towns (Towne Properties AMC) verified that the Meeting Notice and Agenda was properly posted, emailed and posted by statute and posted on the Foundation's Bulletin/Notice Boards and website.

Approval of Minutes: On a motion by Director Magnani and seconded by Director Bias, the Board approved the minutes form the 4-4-18 & 3-28-18 Organizational meeting as presented.

Treasurer Report: Director Russo gave a report on the year to date financials for the foundation and share the status of operational and reserve funds. On a motion by Director Bias and seconded by Director Babiarz the Treasurer’s report was accepted as presented.

OLD BUSINESS:

Securitas Presentation:

The Securitas Branch Manager was asked to make a presentation on options available to the community for enhanced security. A PowerPoint Presentation was provided and questions form Members and the Board were answered. The Board will be considering changes and enhancements to the services for the community and will review options at upcoming meetings.

Perimeter Wall Sign:

The Board discussed the project to install a sign at the north-east corner wall to identify the community, much like the one at the entry, but smaller to comply with Collier County permitting standards. A proposal from Designs & Woodwork signs in Naples was reviewed and on a motion by Director Babiarz and seconded by Director Russo, the Board approved the project for a 3x5 sign for estimated costs of \$2035.00.

Landscaping Projects:

The Board is ratifying the email decisions to remove dead trees and make certain landscaping enhancements for the community as listed below.

Remove Dead Pines: On a motion by Director Magnani and seconded by Director Bias the Board approved the removal of two dead pine trees.

Replacement of Arbutus Behind the Villas: On a motion by Director Bias and seconded by Director Babiarz the Board approved the new plantings.

Palm Tree Replacement behind the Marquee: On a motion by Director Magnani and seconded by Director Bias the Board approved the new palm tree and plants for the Marquee area.

Tree Trimming: The Board discussed the need to trim hardwood trees after the hurricane damage that was done and after additional evaluation a proposal was received to trim selected hardwoods at an estimated cost of \$3,685.00. On a motion by Director Magnani and seconded by Director Bias the Board approved the hardwood trimming.

Gold Mound Plant Replacement: After a brief discussion, on a motion by Director Bias and seconded by Director Russo the Board approved the new plantings to replace the Gold Mound Durantas.

New Business:

Project Updates: The Board received updates on the projects for the Perimeter wall repairs, Flagpole Paver and Lighting Project, the new Lease for PP4-107, and pond wall project.

Suspension of Rights for Delinquent Members: After brief discussion and on a motion by Director Bias and seconded by Director Babiarz the Board suspended the rights of 425 Cove Towers Drive Unit #903, and 430 Cove Towers Drive Unit #1202 for delinquent fees.

Appointment to the Board: On a motion by Director Magnani and seconded by Director Bias the Board approved the appointment of Sue McGill to the Board of Directors.

Electronic Voting: The Board discussed the options for electronic voting and the benefits to the membership and after further discussion it was decided to investigate software and various platforms available.

Document Changes: Director Russo has agreed to lead the document change committee and will schedule opportunities to meet with neighborhood leaders to reach a consensus on needed changes and so everyone can be on the same page going forward.

Walkway Project: This project is still under consideration and Sue Mc Gill has agreed to get back into the project and help lead the committee and move the project forward.

General Discussion: None

Date of Next Meeting: To be determined.

Adjournment:

With no further discussion by the Board, on a motion by Director Magnani and seconded by Director Bias and unanimous approval of the Board, the meeting was adjourned at 10:05 am.

Submitted By,

Michael J. Towns, LCAM

Towne Properties AMC

Property Manager for the Wiggins Bay Foundation, Inc.