



**Wiggins Bay Foundation, Inc.**

c/o Towne Properties AMC, Ltd.

1016 Collier Center Way, Suite 102, Naples, FL 34110

**MINUTES OF BOARD OF DIRECTORS MEETING 2-16-18**

**Town Hall Meeting 1:00pm:** The Town Hall Meeting was conducted to educate Members on the planned document changes and Attorney Kyla Thompson provided information and took questions.

**Call to Order:**

A meeting of the Board of Directors of Wiggins Bay Foundation, Inc. was held on Wednesday February 16, 2018 at the Club at **Tarpon Cove Yacht & Racquet Club, 471 Bay Club Drive, Naples, FL 34110.**

President Herb Bias called the meeting to order at 2:10 pm after the “Town Hall Meeting”

**Roll Call - Quorum:**

The President called the Roll. Directors Present: Present in person were:

Herb Bias	President
Debbie Russo	Treasurer
Ed Magnani	Vice President
(Excused) JoAnn Babiarz	Secretary

**Proof of Notice:**

President Bias verified that a quorum was present. Michael Towns (Towne Properties AMC) verified that the Meeting Notice and Agenda was properly posted, emailed and mailed as required by statute and posted on the Foundation's Bulletin/Notice Boards and website.

**Approval of Minutes:** On a motion by Director Magnani and seconded by Director Russo, the Board approved the minutes form the 1-17-18 meeting as presented.

**Treasurer Report:** Director Russo gave a report on the year to date financials for the foundation and share the status of operational and reserve funds. The Foundation is at plan year to date. Delinquent owners will receive the planned notification by email and in writing and then be submitted for collection.

**OLD BUSINESS:**

**Center Raised Walkway:**

The Board discussed the project and the next steps, and it was decided that meetings with the abutting communities to discuss easements would be the right next step. Those meetings will be organized.

**Flag Pole Lighting:**

The Board is ratifying the email decision to move forward with the new lighting and pavers around the flag pole at the entry and on a motion by Director Russo and seconded by Director Magnani, the Board approved the project and a not to exceed \$2,300.00, with bids at \$1689.00 for lights, and \$600.00 for pavers.

**New Business:**

**Pond Wall Rebuilding Project:** The Board review and discussed the three submitted bids for the project and after discussion on a motion by Director Magnani and seconded by Director Russo,

the Board approved the bid of JTM Golf Course Specialty Contractor for \$28,150.00 and to see if the bid will be honored that was received in 2017.

**Perimeter Wall Painting:**

The Board postponed the wall painting project until fall and will make needed repairs now and wait on the end to end painting.

**Gate Arm Changes:**

The Board received the changes for the gate arms to lighted bars and that was postponed for decision going forward.

**ARB's or Carports and Painting for PPPOA And Bermuda Cove:**

PPPOA Carport reconstruction: On a motion by Director Russo and seconded by Director Magnani the Board ratified the approval of the new carports within the PPPOA.

Bermuda Cove Roof & Carport Project: On a motion by Director Russo and seconded by Director Magnani the Board ratified the approval of the new carports and roof for Bermuda Cove.

**General Discussion:** None

**Date of Next Meeting:** The annual meeting will be the next meeting.

**Adjournment:**

With no further discussion by the Board, on a motion by Director Magnani and seconded by Director Russo and unanimous approval of the Board, the meeting was adjourned at 2:39pm.

Submitted By,

Michael J. Towns, LCAM

Towne Properties AMC

Property Manager for the Wiggins Bay Foundation, Inc.