



Wiggins Bay Foundation, Inc.

c/o Towne Properties AMC, Ltd.

1016 Collier Center Way, Suite 102, Naples, FL 34110

MINUTES OF BOARD OF DIRECTORS MEETING

2019 Budget Approval

Approved

Call to Order:

A meeting of the Board of Directors of Wiggins Bay Foundation, Inc. was held on Tuesday November 13, 2018 at the Club at the **Tarpon Cove Yacht & Racquet Club, 471 Bay Club Drive, Naples, FL 34110.**

President Magnani called the meeting to order at 9 am **Roll Call - Quorum:**

The President called the Roll. Directors Present: Present in person or by teleconference were:

Ed Magnani	President
Herb Bias	Vice President
Debbie Russo	Treasurer
Sue McGill	Director
(excused) JoAnn Babiarz	Secretary

Proof of Notice:

President Magnani verified that a quorum was present. Michael Towns (Towne Properties AMC) verified that the Meeting Notice and Agenda was properly posted, emailed as required by statute and posted on the Foundation's Bulletin/Notice Boards and website.

Approval of Minutes: On a motion by Director Bias and seconded by Director Russo, the Board approved the minutes from the 10/24/2018 meeting as presented and waived reading.

TREASURER REPORT:

Treasurer Russo provided a report on the YTD and planned budget operating and reserve status. Delinquent accounts were discussed and the plan to go forward with collection efforts.

Old Business:

Road Sealing: The project was completed and went well and much smoother than last time.

North East Corner Sign: President Magnani shared his dissatisfaction with the sign and a solution is trying to be worked out.

Walkway Project: Director McGill reported on the status of the plan with the County and it has been accepted, the easement with Escalante and all final paperwork will be signed for the easement once some insurance documents are provided. It was discussed to authorize the delivery of the first batch of pavers for the south section or walkway for \$3,500.00. On a motion by Director Russo and seconded by Director McGill the Board approved the purchase of the pavers for \$3,500.00.

Document Revision:

Director Russo spoke about the document change process and communication with Neighborhood Presidents and the Club to get responses and recommendations. Only a few have responded. She also spoke about the electronic communication effort that has picked up steam and the Board will continue efforts to get more participants. The Board heard comments from members present and after further discussion on a motion by Director Russo and seconded by Director Magnani the Board approved the establishment of Document Change

Committee comprised of Board Presidents and Wiggins Bay Foundation representation, with one representative from each neighborhood.

New Business:

Website Improvements: Director Russo has met with Mike Shield who manages the website and discussed improvements to the site, a fresher look and more interactive approach. The new changes will be around \$500.00 and the Board on a motion by Director Russo and seconded by Director Magnani approved the new plan and the \$500.00 expenditure.

Front Entry Landscape Enhancements: Director McGill shared the plan recommended by Director Babiarz for the front entry and to hire Driftwood Garden Center Staff to help design the entry area and start the process for the changeover, estimated at \$5,500.00. On a motion by Director Magnani and seconded by Director Russo, the Board approved the plan and expenditure.

2019 Budget Approval: The 2019 Budget was mailed and emailed in keeping with Florida State Statutes to all owners and on a motion by Director Russo and seconded by Director Magnani the Board unanimously approved the 2019 budget as mailed to owners with annual fees at \$1,430.00 per unit.

General Discussion: The Board heard comments from owners and answered questions about how voting is allocated to the club and neighborhoods. Also Preserve cleanup items and Muscovi Ducks were raised and will be checked.

Date of Next Meeting: To be determined.

Adjournment:

With no further discussion by the Board, on a motion by Director Magnani and seconded by Director Russo and unanimous approval of the Board, the meeting was adjourned at 9:47 am.

Respectfully Submitted By,
Michael J. Towns, LCAM
Towne Properties AMC
Property Manager for the Wiggins Bay Foundation, Inc.