



Wiggins Bay Foundation, Inc.

c/o Towne Properties AMC, Ltd.

1016 Collier Center Way, Suite 102, Naples, FL 34110

MINUTES OF BOARD OF DIRECTORS MEETING

Unapproved

Call to Order:

A meeting of the Board of Directors of Wiggins Bay Foundation, Inc. was held on Wednesday October 24, 2018 at the Club at the **Tarpon Cove Yacht & Racquet Club, 471 Bay Club Drive, Naples, FL 34110.**

President Magnani called the meeting to order at 9 am **Roll Call - Quorum:**

The President called the Roll. Directors Present: Present in person or by teleconference were:

Ed Magnani	President
Herb Bias	Vice President
Debbie Russo	Treasurer
Sue McGill	Director
JoAnn Babiarz	Secretary

Proof of Notice:

President Magnani verified that a quorum was present. Michael Towns (Towne Properties AMC) verified that the Meeting Notice and Agenda was properly posted, emailed as required by statute and posted on the Foundation's Bulletin/Notice Boards and website.

Approval of Minutes: On a motion by Director Russo and seconded by Director Babiarz, the Board approved the minutes form the 9/28/2018 meeting as presented.

TREASURER REPORT:

Treasurer Russo provided a report on the YTD and planned budget operating and reserve status. Delinquent accounts were discussed and the plan to go forward with collection efforts.

Old Business:

Perimeter Wall Update: The project was completed as planned and gatehouse repairs and painting has been completed.

Road Sealing: The project is planned for next week and another notice to owners on the plan will be email blasted.

Walkway Project: Director McGill reported on the work with the engineer and the easement with Escalante and all final paperwork will be signed for the easement and additional items needed for permitting will be sent to the County. On a motion by Director McGill and seconded by Director Magnani the Board approved the additional expenses of \$570.91 and the easement with Escalante.

Electronic Voting:

Director McGill again discussed the need to press forward with efforts to get better registration for online voting provided by the Webmaster. The second letter to owners will be email blasted again to push for more participation.

New Business:

Harborside Carports: Paperwork for ARB Approval for carports was received and the Board was provided the color assignments for the structures in keeping with standards and Board requirements. The Board President was present and spoke about the plans and the plan to install solar lights under the carports as well. On a motion by Director Magnani and seconded by Director McGill, the Board approved the carport plan with white posts at this time and a possible change may occur pending a membership vote.

Budget 2019: The Board briefly discussed the planned budget and approved mailing and emailing the budget to owners for the November approval meeting.

Palm Tree Trimming: The Board approved moving the palm tree trimming to the 2020 budget year.

Securitas Gate Contract: President Magnani spoke about the planned contract and the roll out of the new software and that all changes will be postponed until after the 2018-19 winter season. The Board took questions and provided answers to members present about the gate program going forward.

Date of Next Meeting: November 13, 2018.

Adjournment:

With no further discussion by the Board, on a motion by Director Russo and seconded by Director Babiarz and unanimous approval of the Board, the meeting was adjourned at 10:24 am.

Respectfully Submitted By,
Michael J. Towns, LCAM
Towne Properties AMC
Property Manager for the Wiggins Bay Foundation, Inc.